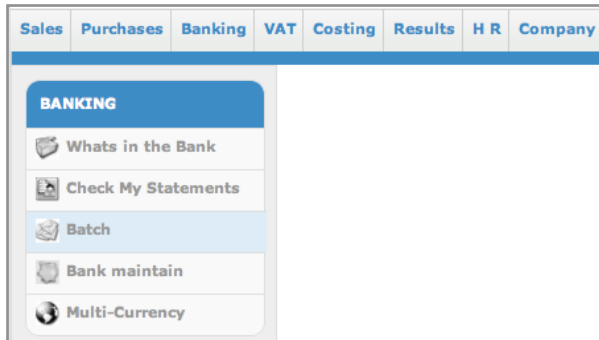
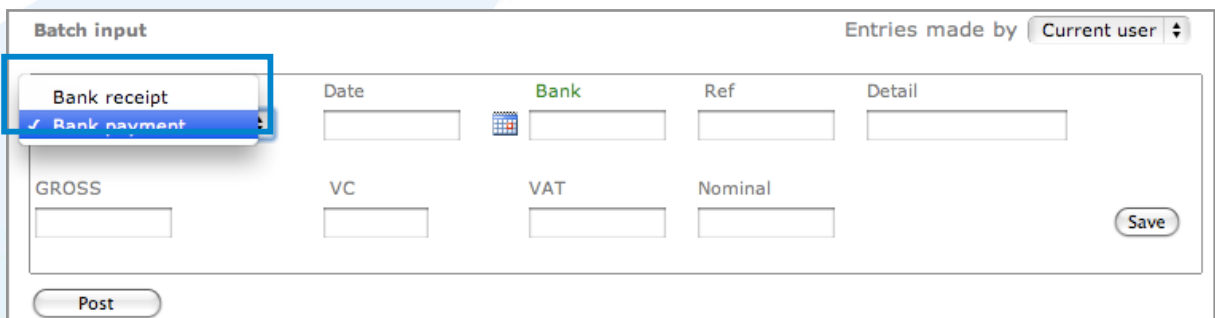


## Transferring Money Between Bank Accounts

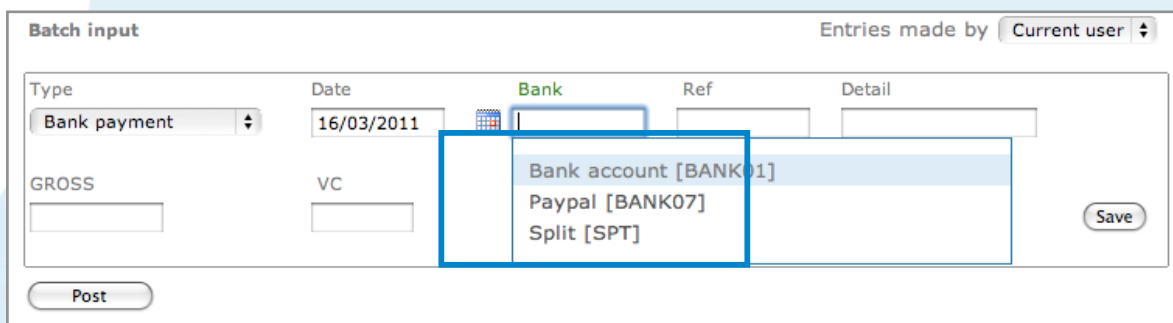
Press the **Banking** tab and then the **Batch** button.



Select a Bank payment from the **Type** box.



Enter the **Date**. Then select the **Bank** account the money is being transferred FROM.



Enter the **Ref** (optional), **Detail** and **Gross** amount. Select NA as the **VC** (VAT code).

**Batch input** Entries made by **Current user**

Type: **Bank payment** Date: **16/03/2011** Bank: **BANK01** Ref:  Detail:

GROSS:  Bank account: VC:  VAT:  Nominal:

**Save** **Post**

- Input - 2009 standard (15.00%) [I1(15)]
- Not Applicable (0.00%) [NA]
- Old VAT rate (17.50%) [O7]
- Old VAT rate (17.50%) [I7]
- Output - 2009 standard (15.00%) [O1(15)]
- Purchase Input - 5% Fuel Rate (5.00%) [I2]
- Purchase Input - 8% Fuel Rate (8.00%) [I3]
- Purchase Input - Duty Import (0.00%) [I5]
- Purchase Input - Imports (0.00%) [I4]
- Purchase Input - Std (20.00%) [I1]

In the **Nominal** box, enter the bank account that the money is being transferred TO.

**Batch input** Entries made by **Current user**

Type: **Bank payment** Date: **16/03/2011** Bank: **BANK01** Ref:  Detail:

GROSS:  Bank account: VC:  VAT:  Nominal:

**Save** **Post**

- Accountancy Fees [ACC01]
- Accruals [CR05]
- Advertising [AD01]
- Audit [AUD01]
- Bad Debt Write Off [BD01]
- Bank account [BANK01]
- bank account- natwest [BANK02]
- Bank Charges [BC01]
- Bank Interest Paid [BI01]
- Bookings [1234]

Press **Save**. The transaction will be shown below. You can enter another one in the same way or press **Post** to send it.

**Batch input** Entries made by **Current user** ▾

Type <b>Bank payment</b> ▾	Date 16/03/2011	Bank BANK01	Ref 	Detail 
GROSS 109	VC NA	VAT 0	Nominal BANK02	<b>Save</b>

**Bank payments**

Date	Acct	Ref	Detail	Net	VATCode	VAT	Nominal	Comments
16 Mar 2011	BANK01			109.00	NA	0.00	BANK02	Delete Select
<b>Page total</b>				<b>109.00</b>		<b>0.00</b>		
<b>Batch total all users</b>				<b>109.00</b>		<b>0.00</b>		

**Post**